



CONSTITUTION

CEJBO CONSTITUTION

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CEJBO CONSTITUTION

ARTICLE I

NAME

Section 1 The name of this organization shall be known as, and is recognized by the NJSIAA, as the Central East Jersey Basketball Officials (CEJBO) organization.

ARTICLE II

OBJECTIVES

Section 1 The objectives of CEJBO shall be:

- A) To provide well-trained, competent officials to the schools and other basketball leagues.
- B) To qualify officials by examination, clinics and actual game experience.
- C) To foster and maintain the highest standards of qualifications and ethics.
- D) To cooperate with all organizations connected with the game of basketball in furthering its interests and ideals.

ARTICLE III

MEMBERSHIP

Section 1 Any person who is 18 years of age (As of December 1 of the basketball calendar year) and is of sound character and a legal resident of the United States may apply for membership.

The applicants will attend a two-year training program as a condition of being accepted as a member of the organization.

Section 2 Any person who is a current member in good standing within an official, NJSIAA sanctioned basketball organization may apply for membership within our organization. The application and additional documentation should include a letter from the President/or Secretary-Treasurer from the official's previous organization indicating that the member is in good standing within the official's previous organization. The applicant should provide the dates the official has been part of the organization, the level of

officiating and the tenure as an official. This must be in writing and submitted to the Membership Chairperson.

- Section 3 The Membership Chairperson will review the application and make recommendations to the Executive Board.
- A) The Membership Chairperson will make the recommendation within 14 days of receiving all background information.
 - B) The Executive Board will review and act on the application within 30 days of having received the recommendation from the Membership Chairperson
 - C) The Executive Board, in consultation with the Training and Better Officiating committee, will determine the training needs of the applicant and notify the applicant as a condition of joining the organization. This may include attending the training class and/or on-court evaluations.
- Section 4 Upon meeting the requirements of the organization, including the payment of the organization's dues, the applicant shall be given the credentials of this organization.
- Section 5 Members agree to honor the Rules and By-Laws of the Constitution of the NJSIAA and CEJBO.
- Section 6 Honorary Membership – Honorary members will be chosen by 2/3 affirmative vote of the Executive Board. Honorary members are not entitled to any benefits of a member in good standing. This membership may be offered to individuals who have, in the judgment of the Executive Board, provided outstanding services to the organization in the past. The membership can be revoked by a vote of two-thirds of the Executive Board. Recognition will be at the annual Banquet following his/her selection.
- Section 7 Lifetime Membership – Any member in good standing for at least 20 years within the organization and has exemplified outstanding officiating and service to the organization is eligible for Lifetime active membership and shall be exempt from paying all yearly dues.
- Nominees for Lifetime Membership will require 3/4 affirmative vote of the Executive Board in order to be passed on to the General Membership where an affirmative vote of the majority will be required for approval.

Section 8 Inactive Membership – An active member may become inactive by paying an administrative fee (1/4 of the annual dues, plus NJSIAA insurance charges).

Being an inactive member in CEJBO means you are inactive in the NJSIAA.

- A) To be considered for inactive membership the member must be in good standing within CEJBO.
- B) The inactive member is good for one year with the approval of the Executive Board.
- C) A member may apply for an additional inactive period, it will be considered if the member has been a member in good standing for at least three years after being inactive for the first time. Any additional request for a prolonged period of being inactive must be presented in writing to the Chairperson of the Executive Board. The Executive Board will make the final decision on the application.

Section 9 A member in good standing is defined as having paid the organization's annual dues on time, has not had any ethics violations where sanctions have been imposed and has successfully completed any training exams.

ARTICLE IV

OFFICERS

Section 1 The officers of the organization shall consist of the following:

President
1st Vice President
2nd Vice President
Recording Secretary
Executive Secretary-Treasurer

Section 2 All officers must be a member in good standing.

Section 3 All officers may succeed him or herself except for the President. The President may succeed him or herself only once.

Section 4 The election of the Officers will take place at the mandatory December meeting.

ARTICLE V

RULES

Section 1 Meeting procedures

- A) Call to Order
- B) Pledge of Allegiance
- C) Roll Call of Officers
- D) Minutes of the Previous Meeting
- E) Treasurer's Report
- F) Committee's Report
- G) Old Business
- H) New Business
- I) Adjournment

Section 2 Duties of Officers

President

- 1) Shall preside at all meetings of the organization.
- 2) Shall represent the organization at meetings or conferences with other organizations and/or individuals.
- 3) Shall hold re-organizational meetings with the Executive Committee within thirty days after the banquet.
- 4) Shall have the authority to appoint any special committee of any number of people, which he/she deems necessary to conduct the proper business of the organization.
- 5) Shall be vested with authority to sign all checks for the welfare of the organization with the Secretary-Treasurer.
- 6) Shall appoint Official Rules Interpreter with 2/3 approval of the Executive Committee.

First Vice-President

- 1) Shall perform the duties of the President during the President's absence.
- 2) Shall assume the Chairpersonship of the Executive Committee in the absence of the President.
- 3) Shall perform any assignments given to him/her by the President.
- 4) Shall be Chairperson of the Banquet Committee.

Second Vice-President

- 1) Shall be the Chairperson of the Membership and Attendance Committee.

Recording Secretary

- 1) Shall keep an accurate written record of all meetings of the organization.
- 2) Shall be the Recording Secretary of the Executive Committee.
- 3) Shall provide, within seven days, the minutes of the previous meeting to the Executive Committee.

Secretary-Treasurer

- 1) Shall attend to all correspondence of the Executive Committee.
- 2) Shall have in his or her possession at all meetings the Robert's Rules of Order, Revised.
- 3) Shall collect dues and fees.
- 4) Shall keep a proper accounting record of all monies received, paid out and on hand.
- 5) Shall have the organization's membership roster distributed to all members in good standing.
- 6) Shall be vested with the authority to sign checks for the welfare of the organization together with the President.
- 7) Shall issue the necessary credentials for membership in the organization and the NJSIAA.
- 8) Shall be available to the Auditing Committee to answer all questions to the fiscal accounting of the organization.
- 9) Shall not make any payments from the checking account unless a receipt is attached to a voucher and one officer has approved the expense. With no receipt the voucher must be signed by the President and the Secretary-Treasurer. No officer can approve self-payment and the Treasurer cannot be an approving officer.

Section 3 Robert's Rules of Order, Revised, shall be the authority of Parliamentary procedure of this organization unless written differently in this Constitution.

ARTICLE VI

STANDING COMMITTEES

Section 1 The following shall be the standing committees:

Executive
Welfare
Public Relations
Review Board & Ethics
Training, Examination & Better Officiating
Auditing
Membership & Attendance
Banquet

ARTICLE VII

EXECUTIVE COMMITTEE

Section 1 The Executive Committee, also known as the Executive Board, shall consist of the five elected officers; five members elected at large, five members appointed by the President, the Assigner and the Director of Training for a total of 17 positions on the Executive Board.

Section 2 A member of the Executive Committee may not occupy more than two elected positions on the Executive Committee. If a member does occupy more than one position on the Executive Committee that person shall have only one vote on issues being considered by the Executive Committee.

Section 3 Failure to attend, without approval of the Executive Committee, fifty percent of the Executive Committee meetings, will result in the removal of that member from the Executive Committee.

- A) Removal from the Executive Committee will require an affirmative vote of three quarters of the Executive Committee.
- B) A member of the Executive Committee shall send in writing to the Chairperson of the Executive Committee a request to be excused from an Executive Committee meeting prior to the meeting.

Section 4 The Executive Committee shall have the power to determine the policies, activities and procedures of the organization. It shall have the power to discipline its members, approve the budget, take counsel with committee and have general management of the organization.

- Section 5 The President shall be the Chairperson of the Executive Committee and he/she shall have no vote within the committee, except in the case of a tie.
- Section 6 An Executive Committee business quorum shall be fifty percent plus one of its members.
- Section 7 The recording Secretary shall record the minutes of this committee and shall submit a report within five (5) days of the meeting.
- Section 8 In the absence of the President, the 1st Vice President shall assume the Chairmanship of this committee.
- Section 9 Any elected member of the Executive Committee can succeed him/herself on the committee.
- Section 10 The Executive Committee shall have the power to make emergency decisions on behalf of the organization when it is impractical to have a general membership meeting.
- Section 11 The Executive Committee will be responsible for establishing a budget for charitable requests on a yearly basis.

ARTICLE VIII

WELFARE

- Section 1 The Chairperson of the Welfare Committee shall be appointed by the President.
- Section 2 The Chairperson of the Welfare Committee shall send condolences and/or congratulations/best wishes to members of the organization where appropriate.
- Section 3 The Chairperson shall serve as the designated recipient of any charitable requests that are sent into the organization.

ARTICLE IX

PUBLIC RELATIONS

- Section 1 The Chairperson of the Public Relations Committee shall be appointed by the President.

- Section 2 The Chairperson may appoint up to 2 additional members in good standing, with the approval of the President, to serve on the committee.
- Section 3 This committee shall be responsible for placing newspaper articles and related press releases regarding the organization. The committee shall recommend media publicizing activities, plans and accomplishments of the organization.
- Section 4 All Charitable requests will be reported out of this committee.

ARTICLE X

ETHICS

- Section 1 The Chairperson of the Ethics Committee shall be appointed by the President.
- Section 2 The Chairperson may appoint up to 2 additional members in good standing, with the approval of the President, to serve on the committee.
- Section 3 The committee shall be responsible for determining whether any conduct of our members is detrimental to the organization in any capacity and to recommend sanctions, if applicable. These sanctions may include, but are not limited to fines, probations, suspensions and expulsion from the organization.
- Section 4 Any complaint shall be in writing to the Chairperson of the committee and must be signed and dated. The Ethics committee will review the complaint and report on its activities and recommendations to the Executive Committee. The Ethics committee will make its recommendations within thirty days of receiving the complaint.
- Section 5 The member(s) who receive sanctions may appeal the decision of the Review Board and Ethics committee. The appeal must be in writing and addressed to the Secretary-Treasurer within seven days of receiving the decision of the Review Board and Ethics committee.
- Section 6 The Executive Committee will review the appeal. A 3/4 vote of the Executive Committee members is required to overturn and/or reduce the sanctions of the Review Board. The Executive Board must act on the appeal within seven days of the Secretary-Treasurer receiving the appeal.

ARTICLE XI

TRAINING, EXAMINATION AND BETTER OFFICIATING

- Section 1 The Chairperson of this committee, also known as the Director of Training, is an elected position.
- Section 2 The Chairperson may appoint up to two additional members in good standing, with the approval of the President, to serve on the committee.
- Section 3 The Chairperson is responsible for establishing the training program for new applicants, transfer applicants and established members.
- Section 4 New Applicant training shall consist of, but is not limited to, both class room and on-court activities that review the rules, hand signals and court mechanics.
- Section 5 The training clinic shall consist of a minimum of 30 hours of training.
- Section 6 Applicants receiving an overall weighted score of 85% out of 100% on all exams which include the final exam; an exam that consists of a review of the rules, hand signals, case studies, and on-court mechanics; as well as the individual rule quizzes will be deemed to have passed the first part of the first year exam. The weighting of each component will be determined by the Director of Training.
- Section 7 Applicants must successfully complete a minimum of two on court observations by the end of February of the class year, along with passing the written exam to be considered as having passed the first year class.
- Section 8 A second year official, also known as an Associate Member, will attend selected and/or all training classes as determined by the Director of Training.
- Section 9 Applicants receiving an overall weighted score of 85% out of 100% on all exams which include the final exam; an exam that consists of a review of the rules, hand signals, case studies, and on-court mechanics; as well as the individual rule quizzes will be deemed to be VARSITY eligible. The weighting of each component will be determined by the Director of Training.
- Section 10 A cadet must successfully complete a minimum of two on-court observations, by the end of February of the class year, at a 7th grade level or higher. If successful, the cadet will be considered as passing the second year and will receive his/her state varsity patch at the banquet meeting.

- Section 11 The Training, Examination and Better Officiating committee will determine, with the recommendation of the Executive Committee, the requirements for those officials who wish to transfer into our organization.
- Section 12 The Director of Training shall administer the NJSIAA state exam to its members annually.
- A) The state exam is to be postmarked and/or submitted on-line to the Director of Training no later than four days prior to the second December meeting.
 - B) Passing score is 85% out of 100%. Any member who receives less than the passing grade will be administered a make-up exam with a passing score of 90 out of 100%. The date of the make-up exam will be within 14 days of the second December meeting and administered by the Director of Training.
 - C) Failing to pass the make-up exam will result in the member's name being sent to the NJSIAA and could result, with the recommendation of the Executive Committee, in the removal of the games assigned by the organization's Assigner.

ARTICLE XII

AUDITING

- Section 1 The Chairperson of the Auditing Committee shall be appointed by the President.
- Section 2 The Chairperson may appoint up to two additional members in good standing, with the approval of the President, to serve on the committee.
- Section 3 The Committee will, within fifteen days of the banquet, completely audit the Treasurer's books. The committee shall report, within thirty days of collecting the books, to the Executive Committee, certifying its findings of the Treasurer's activities.

ARTICLE XIII

MEMBERSHIP AND ATTENDANCE

- Section 1 The Chairperson of the Membership Committee is the 2nd Vice-President of the organization.
- Section 2 The Chairperson may appoint up to 2 additional members in good standing, with the approval of the President, to serve on the committee.
- Section 3 The committee is responsible for the meeting attendance records.

- Section 4 The committee is responsible for reporting on the number of members within the organization.
- Section 5 The committee is responsible for conducting the due diligence assessment of any prospective official who wishes to transfer to the organization.

ARTICLE XIV

BANQUET

- Section 1 The Chairperson of the Banquet Committee is the 1st Vice-President of the organization.
- Section 2 The Chairperson may appoint up to 2 additional members in good standing, with the approval of the President, to serve on the committee.
- Section 3 The committee shall make recommendations as to the location and date of the annual banquet. The Executive Committee will approve the location and date of the banquet. The banquet will be held between the 4th Sunday in February and the last Sunday in March.
- Section 4 The Executive Committee will determine the budget for the banquet.
- Section 5 All members in good standing are invited, at no cost, to attend the banquet. Guests are invited and the cost for a non-member is to be determined by the Executive Committee.
- Section 6 Those attending the banquet will be given credit for attending one of the organization's yearly meetings.

ARTICLE XV

DUES AND FEES

- Section 1 The amount of the annual dues will be determined by the Executive Committee.
- Section 2 The dues must be paid to the Secretary-Treasurer by the last day of February. The dues cover the period April 1 through March 31. This period is considered the fiscal year.
- Section 3 Failure to pay the dues by the required date will result in a late fee to be added onto the membership dues to be determined by the Executive Board.

- Section 4 Any member who fails to pay the yearly dues by April 1 will be suspended from the organization. The member may apply for reinstatement by submitting a request in writing to the Chairperson of the Membership Committee. That request must be sent in by April 15. The Executive Committee will review the request and a majority decision will be required to reinstate the member. The Executive Committee will decide on any penalties to impose as a requirement for reinstatement.
- Section 5 It is the responsibility of the member who accepts assignments from the official assigner and/or from assigners of other basketball games to pay the assigner's fees within fourteen days of receiving a bill for services rendered.
- Section 6 If a member fails to pay the fee within the fourteen days, the assigner fee will be doubled.
- Section 7 Failure to pay the assigners fees within thirty days will result in sanctions, which could include, but is not limited, to probation and suspension to be determined by the Ethics Committee.

ARTICLE XVI

MEETINGS AND ATTENDANCE

- Section 1 The organization will set up five meetings each year.
- The first two meetings (October and November) will be our interpretation meetings. New rules, points of emphasis and other items discussed at the State interpretation meeting will be reviewed.
- The third meeting will be held between December 1 and December 10, but prior to the December Sunday meeting. This is our general business meeting.
- The fourth meeting will be held on either the 1st or 2nd Sunday in December (Sunday December Meeting). This is a Mandatory meeting.
- The fifth meeting will be our Banquet meeting that will be held between the 4th Sunday in February and March 31.
- Section 2 Members must attend one of the first two interpretation meetings, the Sunday December Meeting and one of the other two meetings in order to remain a member in good standing.

A member, who cannot attend the CEJBO interpretation meetings, may attend an interpretation meeting of another NJSIAA sanctioned Organization. The official who is going to attend another organization's meeting must notify the Chairperson of the Membership Committee via email, their intention to attend such meeting providing the organization's name, date and location. This MUST be done prior to the official attending said meeting.

The member must submit, in writing, a letter from the sanctioned NJSIAA organization that he/she attended the meeting. The letter must be on that organization's letterhead and must include the date and location of the meeting. The verification letter must be received by the Chairperson of the Membership committee within 10 days of attending the meeting. Failure to comply with the timeline will nullify the attendance of the CEJBO member.

Section 3 Failure to attend an interpretation meeting will result in the following sanctions.

- The NJSIAA will be notified.
- All assigners will be notified that the member is not certified to officiate basketball games. We would recommend that the assigners remove the schedule from that official.
- If the official should officiate games, that official will not be allowed to wear out CEJBO patch. We cannot endorse an official who has not completed the required training.
- If the official is found to be wearing our patch, the official will be suspended immediately from the organization and the Executive Board will determine any addition sanctions.

Failure to attend the required number of meetings in any one year may result in sanctions that could include, but not limited to, probation and/or suspension from the organization. Both probation and suspension can mean the loss of assigned games from both within and outside of the organization as well as being removed from the organization.

- A) The Chairperson of the Membership and Attendance committee will provide a detailed report to the President within seven days of the Sunday meeting of those members who are either in jeopardy of not fulfilling their meeting obligation or going to fulfill their obligation.
- B) The Membership Committee, within seven days of notifying the President, will determine the penalties for the member not in compliance with the meeting requirements.

- C) The Chairperson of the Membership and Attendance committee will provide a detailed report to the President within seven days of the Sunday meeting of those members who are either in jeopardy of not fulfilling their meeting obligation or going to fulfill their obligation.
- D) The Membership Committee, within seven days of notifying the President, will determine the penalties for the member not in compliance with the meeting requirements.

- Section 4 The member(s) who receive sanctions may appeal the decision of the Membership committee. The appeal must be in writing and addressed to the Secretary-Treasurer within seven days of receiving the decision of the Membership Committee.
- Section 5 The Executive Committee will review the appeal. A 3/4 vote of the Executive Committee members is required to overturn and/or reduce the sanctions of the Membership Committee. The Executive Board must act on the appeal within 7 days of the Secretary-Treasurer receiving the appeal.
- Section 6 Members with a valid excuse will be given credit for attending a meeting. This request for credit must be sent in writing to the Chairperson of the Membership Committee at least twenty four hours prior to the scheduled meeting date. The Membership Committee will review each request and provide a report on their action within seven days of the meeting date.
- Section 7 To be given proper credit for attending a meeting the member must sign out in an attendance book and/or records supplied by the Membership Committee.
- Section 8 Quorums for all organizational meetings shall consist of thirty three percent (33%) of the members in good standing.

ARTICLE XVII

AMENDMENTS

- Section 1 Amendments to the Constitution and By-Laws must be submitted in writing to the Chairperson of the Executive committee.
- Section 2 The Chairperson shall instruct the Secretary-Treasurer to provide copies to of the proposed amendment to the members of the organization prior to the next scheduled organizational meeting.
- Section 3 The author of the amendment may address the membership during the scheduled meeting where the amendment will be put to a vote.

Section 4 A majority votes of the members in attendance at the scheduled meeting where the amendment will be placed before the membership will be required for approval.

Section 5 The amendment will go into effect on April 1 of the following year.

ARTICLE XVIII

VIOLATIONS

Section 1 Anything in nature that would bring discredit to the organization may be subject to sanctions. The sanctions can include, but is not limited to fines, probation (which can result in the loss of assigned games), suspension and expulsion from the organization. The penalties will be determined by the Executive Committee.

ARTICLE XIX

MEMBER SUSPENSION

Section 1 A member may be suspended for various offenses as noted in the Articles of the Constitution as well as for any egregious offense not specified in the Constitution but deemed appropriate by the Executive Committee and/or the standing Committees.

Section 2 The appeal process is noted in Article X and/or Article XVI..

ARTICLE XX

ELECTION PROCEDURES

Section 1 The President shall appoint a Nominating Committee consisting of five active members in good standing, one of whom shall be appointed Chairperson. The appointment will be made at the re-organization meeting that is held within thirty days after the banquet.

Section 2 The Committee will nominate one member for each elected position and will satisfy itself that those members nominated are willing to serve if elected.

Section 3 The committee will report their recommendations to the Executive Committee by September 30.

Section 4 The Nominating Committee shall give its report to the organization at the first December meeting.

- Section 5 Nominations from the floor will be accepted at first December meeting. Those nominated from the floor must be present. All positions must be offered before the nominations are closed.
- Section 6 Nominations will close at the first December meeting.
- Section 7 Elections will be held at the second December meeting as the first order of business under New Business.
- Section 8 Voting is by closed ballot.
- Section 9 Only members in good standing who are present may vote.
- Section 10 The 2nd Vice President shall have the responsibility for certifying the eligibility of a member to vote.
- Section 11 Ballots will be tabulated publicly during the meeting.
- Section 12 Election of officers will be by plurality vote.
- Section 13 All officers, elected officials and appointed members will take office at the re-organizational meeting to be held within thirty days after the banquet and prior to April 1.
- Section 14 In the event of a tie, a run-off election will be held between tied parties. If the results remain the same, that is i.e. a tie for any office, then a flip of the coin will determine the winner. The person who has the longest tenure in the organization will call the toss.

ARTICLE XXI

VACANCY IN OFFICE

- Section 1 In case of a vacancy of the President, the 1st Vice President shall succeed him/her.
- Section 2 When a vacancy occurs in any other office, it shall be filled for the balance of the un-expired term by appointment of the Executive Committee. Appointment must be approved by two-thirds (2/3) vote of the Executive Committee.
- Section 3 The 1st Vice President who succeeds a President due to a vacancy in office may succeed him or herself provided that the current term in office does not exceed a total of 548 days in office (One and one-half years plus one day).

ARTICLE XXII

OFFICIAL INTERPRETER

- Section 1 There shall be one official Interpreter appointed by the President with two-thirds (2/3) approval by the Executive Committee.
- Section 2 The official Interpreter shall attend the annual rules interpretation meeting conducted by the NJSIAA.
- Section 3 The Interpreter will present the rules interpretation as part of the committee reports at the membership meetings.

ARTICLE XXIII

OFFICIAL GAME ASSIGNER

- Section 1 There shall be one official game assigner elected by the membership to assign basketball games supplied to this organization or requested by any school in the state.
- Section 2 If the Assigner chooses to seek assistance in assigning via committee, two-thirds (2/3) vote of the Executive Committee will be required.

ARTICLE XXIV

HONORARIUMS

- Section 1 Interpreter – Shall be reimbursed for gas while attending the NJSIAA and/or additional meetings. Reimbursement will be at the current IRS rate on a per mile basis based on the rate on the date of the meeting.
- The expense voucher must be submitted within thirty days of the meeting to the Secretary-Treasurer and is to be paid within fourteen days of being received by the Secretary-Treasurer.
- Section 2 Assigner –
- A) The Assigning fee is capped at 5% of the game fee.
 - B) The Assigner will receive an honorarium of \$500 to be paid at the banquet meeting.
- Section 3 Secretary- Treasurer – Shall receive \$750 or \$10 per member, cadet, associate member, whichever ever is greater, who are on the membership rolls as of the second meeting in December. To be paid on December 15.

Section 4 Director of Training – Shall be reimbursed \$1500 for recruiting, setting up the curriculum and administering the class. Officials asked to assist in the training (Classroom and/or Gym) by the Director of Training will be compensated at a rate of \$50 per session. The Director of Training will be reimbursed for any training expenses, i.e. printing of exams and curriculum. The honorarium to the Director of Training will be paid on December 15.

Section 5 Training Associates

- A) The Director of Training may call on members in good standing to assist in the training of officials. Those Training Associates will be paid an honorarium as follows:
- Serve as observers for scrimmages for the new applicants and/or second year associate members prior to the start of the school basketball season - \$35 per game.
 - Serve as observers during the season for school games (Not Fast Break/CYO or other recreational games) for applicants and second year associate members -\$35 per game.
 - No payment is made if an observer is working the same game as the member who is being evaluated.
- B) A written report is required for all observations in order for payment to be made.
- C) An expense voucher must be submitted for payment. The voucher must include the date, location, level of game and the name of the official who was observed.

ARTICLE XXV

AWARDS

Section 1 President’s Award – To be determined by the President and awarded to a member of the Organization who has made a significant contribution to the Organization during the year. The President may consult with members, seeking input, prior to making his/her decision. The award is in the form of a plaque and stipend of \$250.

Section 2 Rookie of the Year – The Executive Committee will consider up to two members of the Organization who are in their first year as an official with the first year being defined as being the first year after having successfully completed their two-year training class and having exhibited skill on the basketball court. The skills should include, but are not limited to court mechanics, knowledge of the rules, and on-court behavior.

The award is in the form of a stipend that would cover the cost of a basketball clinic. The amount of the stipend is to be determined by the Executive Committee.

Section 3 Service Award – Years of Service to the organization will be recognized as follows:

5 years –	Service Pin
10 years -	Service Pin
15 years -	Service Plaque
25 years -	Service Plaque and \$100 gift certificate
35 years -	Service Plaque and \$100 gift certificate
50 years -	Service Plaque and \$250 gift certificate

The Membership Committee will be responsible for providing the awards to the members at the Banquet meeting. Credit for service begins on April 1st of each year, the beginning of the fiscal year.

The budget for purchasing the service pins and plaques will be submitted by the Chairperson of the Membership Committee to the Executive Board by October 1.

